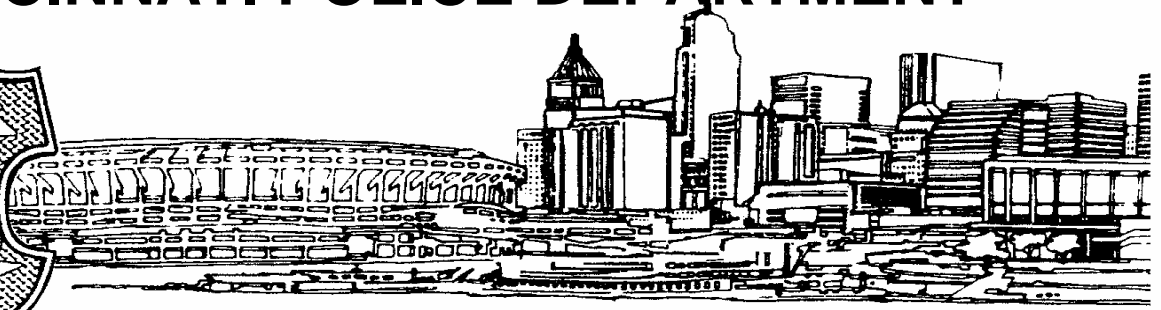


CINCINNATI POLICE DEPARTMENT



STAFF NOTES

Colonel Thomas H. Streicher, Jr., Police Chief
January 6, 2004

<u>ITEM</u>	<u>SUBMITTED BY</u>
1. <u>ANNUAL DRIVER'S LICENSE VERIFICATION</u>	PERSONNEL SECTION
2. <u>GUN SAFETY LOCK DISTRIBUTION</u>	COMMUNITY ORIENTED POLICING
3. <u>2003 SWORN PERFORMANCE EVALUATIONS</u>	PERSONNEL SECTION
4. <u>DONATED TIME FOR CLERK TYPIST 2 (CT2)</u> <u>MARTHA SHERILL</u>	RECORDS SECTION
5. <u>COMMENDATIONS</u>	CHIEF'S OFFICE

1. ANNUAL DRIVER'S LICENSE VERIFICATION

In accordance with Administrative Regulation #31 and Procedure 12.030, Vehicles: Assignment, Use, and Maintenance, each January district/section/unit commanders will ensure a QD (query driver's license) computer check is completed on all sworn and non-sworn employees under their command. Attached to these Staff Notes is the Driver's License Verification Form that must be completed by all districts/sections/units.

Once completed, retain a file copy and forward the original Driver's License Verification form(s) to Police Personnel Section by January 31, 2004.

2. GUN SAFETY LOCK DISTRIBUTION

The Cincinnati Police Department has updated its Gun Safety Lock program making it easier for city residents to get free gun locks. The locks, when properly activated by gun owners, prevent accidental deaths in the home as well as deaths caused by the intentional misuse of guns.

The Master Lock Company has provided an estimated 40 boxes of gun locks (approximately 950) to our Department at no cost. The locks are heavy duty and are made for hand-guns only. Residents may respond to any district police station and pick-up a free gun lock and safety pamphlet.

For further information contact the Community Oriented Policing Office at 352-1472.

3. 2003 SWORN PERFORMANCE EVALUATIONS

Due to unforeseen printing problems, the revised Performance Report (Form 448) will not be available at Supply Unit until approximately January 19, 2004. Therefore, sworn Performance Reports must now be received by Police Personnel Section **on or before January 30, 2004.**

Due to the Specialist exam scheduled for Saturday, January 31, 2004, district/section/unit commanders must immediately notify Police Personnel Section of any police officers who will receive a rating score of less than 7.5, which would make them ineligible to take the Specialist exam.

Direct any questions concerning Performance Reports to Pat Van Arsdale, Police Personnel Section.

4. DONATED TIME FOR CLERK TYPIST 2 (CT2) MARTHA SHERILL

CT2 Martha Sherill, Police Records Section, underwent surgery for a knee replacement on December 16, 2003. Martha has depleted all of her sick and vacation time.

Any department member wishing to voluntarily donate time for Ms. Sherill should submit a Form 25S to their district/section/unit commander, listing Martha Sherill's name, section, and the kind of time and hours being donated. Sick time may not be donated. The donor's rank and signature must appear on the Form 25S.

COMMENDATION FOR THE WEEK OF 1/05/04-1/12/04

**DISTRICT FIVE
POLICE OFFICER BARON OSTERMAN**

On November 15, 2003, District Five Officers found Nicole Wright, 17 years of age, shot to death inside the residence. The victim's brother called 911 and admitted to shooting his sister and stated he was going to kill himself. A very brief description of the subject was obtained and a search of the Northside area began. Officer Osterman took a quadrant position and observed an individual walking approximately one mile from the homicide scene. As Officer Osterman drove past the individual, he noticed the subject turned away and hid his face. The suspect's clothing description did not match what was given to police on the scene, but Officer Osterman became suspicious and stopped the subject. After a brief field interrogation, the subject admitted to Officer Osterman that he was the victim's brother. Officer Osterman immediately took him into custody. Police Officer Baron Osterman is deserving of this commendation for his investigative initiative, dedication to duty and professionalism. Officer Osterman's observation and investigative techniques resulted in the removal of a murder suspect from the streets of Cincinnati and the closure of a homicide within one hour after the fatal shooting. The subject was charged with Murder by the Cincinnati Police Department's Homicide Unit.

DRIVER'S LICENSE VERIFICATION

[illegible]

District/Section Commander's Verification